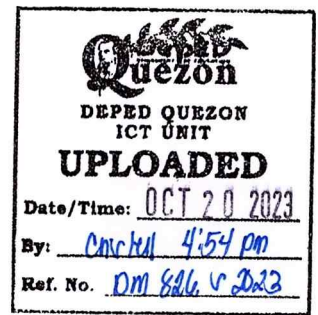




Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE



19 October 2023

DIVISION MEMORANDUM

DM No. 826, s. 2023

**LAST CALL FOR THE COMPLIANCE OF DEFICIENCY(IES) AND LACKING DOCUMENTS
FOR SCHOOL SITE AND TITLING REIMBURSEMENT**

To: Assistant Schools Division Superintendents
Division Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
School Site Committee and TWG Members
All Others Concerned

1. In reference to **Department Memorandum (DM) No. 135, S. 2019** titled Guidelines on the Utilization for the Survey and Titling of Land, this Office urgently calls the attention of the School Heads of the schools listed below to submit their deficiency(ies)/lacking documents for the reimbursement of the related expenses for survey and school sites titling until **October 27, 2023, Friday, 5:00P.M.**

No.	Name of School	School Head	Deficiency/Lacking Document
1	Tanauan ES Plaridel Quezon	Lourdes E. Guevarra	Amount of the DV versus OR
2	Malabanban Sur ES Candelaria, Quezon	Felix C. Cornejo	Approved Survey Plan/Report
3	Villarica ES General Luna, Quezon	Meriam R. Dirain	Approved Survey Plan/Report

2. This is to stress out that non-submission of the deficiency(ies)/lacking documents on prescribed deadline may significantly affect the processing of the reimbursement.
3. For more queries, please reach out to EPS Raul R. Agaran at numbers (042) 7840366 local 115 or 0919 384 2956.

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4. Immediate and widest dissemination of this Memorandum is desired.

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

SGORRA/10/19/2023

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